



PHOTOGRAPHIC SERVICES ORDER FORM

Old Salem Museums & Gardens
Photographic Services Office
924 South Main Street
Winston-Salem, NC 27101
336.721.7360

Please provide information and read and sign the purchasing agreement. Return one copy with payment; keep one copy for your records. Payment is due at time of order. Allow four to six weeks for completion of order.

Permission must be acquired and paid for to reproduce images in any form.

Contact:

Name: _____

Name of Organization: _____

Address: _____

Phone: _____

Email:

Pricing:

Digital Images

- Existing digital image.....\$10.00 (per image)
- Scan photograph/transparency.....\$20.00 (per image)
- Photographic print (8x10).....\$30.00 (per image)

New Photography\$150.00 (per image)

Reproduction Fees (world rights for all editions and promotions)

- One-time use of image (print & digital rights).....\$50.00 (per image)
- One-time use of the image in video / film.....\$50.00 (per image)
- One-time use of image on a cover (print & digital rights)\$150.00 (per image)

Accession or Negative Number	Description	Number of Images	Medium	Cost

Subtotal: _____
NC Tax (7%): _____
Total Due: _____

Make checks payable to “Old Salem Museums & Gardens” or email photos@oldsalem.org for credit card orders.

Please read and sign the following statement:

I understand that permission must be requested from Old Salem Museums & Gardens to reproduce these images in any form.

Signature _____ Date _____

For Staff Use Only		
Order Number: _____		
Date of Order: _____	Date Paid: _____	Date Mailed: _____